

PLC PATHWAYS SEGUE COURSE

What is PLC Pathways Segue Course?

The Pathways' Segue Course is the online version of our Pathways' program. Due to the closure of the Australian borders to students due to Coronavirus concerns, the regular Pathways preparation program will be available to overseas students in an online form until the borders open again.

The course is designed to keep students' English proficiency and cultural awareness progressing in preparation for entry into the mainstream classroom. Students will continue to learn the English language while studying the same material in the same learning style as Australian students. In this way, Pathways Segue students will be able to make progress in their study before they arrive in Australia to complete their preparation.

What do we teach?

Segue will cover the major learning areas that students will need to understand to be able to enter into mainstream schooling in Australia. These subjects will include:

- English Literature
- Science
- Geography
- History
- Culture and Worldview
- Mathematics

How does It work?

Students enrolled in the Segue course will be provided with rich online learning activities through CANVAS. This is the same platform that students at PLC Armidale, PLC Sydney and many other schools and Universities use.

The students will work through the material provided during the school day and have a shared class with the Armidale Pathways' students each weekday. This time will allow the Segue students to meet their peers, have a conversation in English with the teacher and participate in the lessons which have been developed through CANVAS. This will also provide an important opportunity for the Pathways' Segue students to ask questions of their teacher and develop the rapport with the teaching staff that is a very important part of learning in Australia.

Overview of Segue Course

The Segue course will involve a combination of *synchronous* (live learning which students learn with the onshore students or with teachers at the same time) and *asynchronous* (students learning independently with own pace and progress).

Synchronous	<ul style="list-style-type: none">• Live lessons through Zoom• Communication is live• Allows instant feedback• Opportunities to interact with peers and staff• More engagement	Asynchronous	<ul style="list-style-type: none">• Working through CANVAS• Access to staff with less urgent questions• Time for students to process information• Working at students' own pace• Flexible and tailored to students' ability and learning progress
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Equipment Required

Students will need the following equipment for the course. Some equipment will also be needed when the student come into Australia to continue the course.

- Laptop (preferably an Apple laptop but does not have to be)
- Stable Internet Connection
- Video Camera and Audio Devices for Synchronous Sections
- A Quiet Space to Learn
- Access to a Printer
- Stationeries: Exercise Books, Folders, Pens

Help Desk

Please do contact Amy Chiu if the student has difficulties connecting to the learning tools immediately through

- Email: achiu@plcarmidale.nsw.edu.au
- Mobile: +61 408 797 018
- WeChat: nzamynz

Daily Guidelines for Students

SCHEDULE

- Get yourself in a learning mindset by 11am (9am in China/Hong Kong) for **Roll Call** each weekday.
- Use **ATTACHMENT A: TIMETABLE** to identify what you are to do for each week.
- Expectations of students' behaviours are stated in **ATTACHMENT B: EXPECTATIONS**
- If you are unwell, have your parents notify the College by 11am (9am in China/Hong Kong).
- **Pastoral Care Session** at 5pm (3pm in China/Hong Kong) each weekday.

LEARNING TOOLS

- Instructions are provided in **ATTACHMENT C: ACCESS TO LEARNING TOOLS**.
- CANVAS
 - Teachers will upload all course materials to your CANVAS courses.
 - Check the Modules area for new resources.
 - Submit any activities required via CANVAS assignments.
- ZOOM
 - Teachers will send meeting links to zoom sessions prior to the lesson time.

BE AMBITIOUS BUT SENSIBLE

- Establish and follow a daily routine for learning.
- Wake up early with enough time to get dressed, have breakfast and be ready to start the school day.
- Check your emails and CANVAS inbox.
- Check Announcements in CANVAS courses.
- Write a to do list for the day and tick them off as you do them.
- Look after yourself and be healthy
 - Alternate between standing and sitting.
 - Take regular breaks, get up, move, stretch and walk around between every session.
 - Have a water bottle nearby and aim to drink at least 2L a day.
 - If you need to take a bathroom break, excuse yourself and turn off audio and video.
 - Have recess and lunch and eat healthy food.

STAY CALM

- Your teachers will keep you informed as to what is expected.
- For learning support, please email **Mr Spencer** via cspencer@plcarmidale.nsw.edu.au
- Please contact **Amy** if you have questions or need help and would like to talk to someone.

ATTACHMENT A: TIMETABLES (2020 SEMESTER 2)

Our aim is to create a schooling experience as similar as we could for offshore students. However, we understand that time difference needs to be factored in. As most of our offshore students are located in China, we have developed the timetable with the consideration of the 2 hours difference between Eastern Australia and China.

Synchronous (Face to Face) lessons

- Join lessons at the same time with Armdiale students through Zoom.
- Mr Spencer- English, Literature, Geography, Culture and Worldview
- Mrs Eastment- English, Literature, Language
- Mrs Faithfull- Mathematics
- Amy- Pastoral Care, Q&A times, Help with school work, General support

Asynchronous lessons

- Working through CANVAS at your own pace
- To prepare for the synchronous lessons
- To review previous lessons
- To complete assessment tasks

Weekly Period Times

Period times as in China/Hong Kong (+2 hours in Australia).	Monday	Tuesday Wednesday Thursday	Friday
Period 1	9:00-9:45	8:52-9:39	8:55-9:41
Period 2	9:45-10:30	9:39-10:26	9:41-10:28
Period 3	10:30-11:15	10:26-11:13	10:28-11:15
Break	11:15-11:55	11:13-11:55	11:15-11:55
Period 4	11:55-12:42	11:55-12:42	11:55-12:42
Period 5	12:42-13:30	12:42-13:30	12:42-13:30
Lunch	13:30-14:15	13:30-14:15	13:30-14:15
Period 6	14:15-15:00	14:15-15:00	14:15-15:00
Pastoral Care	15:00-15:30	15:00-15:30	15:00-15:30
Break	15:30-16:30	15:30-16:30	15:30-16:30
Prep	16:30-18:00	16:30-18:00	16:30-18:00

Week A

(3rd Aug, 17th Aug, 31st Aug, 14th Sep)

	Monday	Tuesday	Wednesday	Thursday	Friday
Period 1	Asynchronous	Mrs Eastment	Mrs Eastment	Mrs Eastment	Mrs Faithfull
Period 2	Asynchronous	Asynchronous	Mrs Faithfull	Mrs Eastment	Asynchronous
Period 3	Mrs Faithfull	Asynchronous	Mrs Eastment	Mrs Eastment	Asynchronous
Break	Break	Break	Break	Break	Break
Period 4	Mr Spencer	Mrs Eastment	Mrs Eastment	Mr Spencer	Mr Spencer
Period 5	Mr Spencer	Mrs Eastment	Mr Spencer	Mr Spencer	Mr Spencer
Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
Period 6	Asynchronous	Asynchronous	Asynchronous	Asynchronous	Asynchronous
Pastoral Care	Amy	PE Challenge	Amy	Amy	PE Challenge
Prep	Prep Staff	Prep Staff	Prep Staff	Prep Staff	

Week B

(27th Aug, 10th Aug, 24th Aug, 7th Sep, 21st Sep)

	Monday	Tuesday	Wednesday	Thursday	Friday
Period 1	Mr Spencer	Asynchronous	Mr Spencer	Mr Spencer	Mr Spencer
Period 2	Mrs Faithfull	Asynchronous	Mr Spencer	Mrs Eastment	Asynchronous
Period 3	Mrs Faithfull	Mr Spencer	Mr Spencer	Asynchronous	Asynchronous
Break	Break	Break	Break	Break	Break
Period 4	Mr Spencer	Mrs Eastment	Asynchronous	Mrs Eastment	Mr Spencer
Period 5	Mr Spencer	Mrs Eastment	Asynchronous	Mrs Eastment	Mr Spencer
Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
Period 6	Asynchronous	Asynchronous	Asynchronous	Asynchronous	Asynchronous
Pastoral Care	Amy	PE Challenge	Amy	Amy	PE Challenge
Prep	Prep Staff	Prep Staff	Prep Staff	Prep Staff	

ATTACHMENT B: EXPECTATIONS

The followings are the school rules for students during remote learning and we expect our Segue students to do the same. Students should take pride in attending the College at all times and abide by the College rules and values of Integrity, Humility, Respect and Self Discipline.

ATTENDANCE

- Attendance each school day in Segue Course is compulsory.
- Roll call will be conducted each morning in every **Period 1** and **in each timetabled learning session**.
- Students are expected to be in every class on time and prepared to learn.
- In the case that a student is unwell and unable to attend classes, parents are to contact the College.

CLASSROOM READINESS

- Students are expected to wear neat casual clothes. Pajamas are not acceptable.
- Students are also expected to be ready for classes including finishing meals, tidy up their look (hair needs to be tied up for zoom sessions).
- Students are not allowed to eat during synchronous lessons.
- Ensure you have the following equipment ready prior to the class.
 - Laptop with video camera & audio devices
 - Stable Internet Connection
 - A Quiet Space to Learn
 - Access to a Printer
 - Stationeries: Exercise Books, Folders, Pens

BEHAVIOURS

During the online lessons, the normal level of respect is expected. Failure to meet these expectations will result in disrupts of the student's learning opportunities.

- All participants will respect everyone else's privacy and security.
- Only a teacher is permitted to record a synchronous lesson.
- Students will be advised at the start of the lesson if it is being recorded.
- Students will respect others' rights to learn by not disrupting the session.
- No person will post inappropriate images, text or other content in the discussion boards.
- Students will not share images, video or text from a live-stream or video to others outside the class.
- All participants are reminded that all content posted by participants or provided during the remote learning can be viewed by the College's IT department and teachers.
- Students will use appropriate language and manner when emailing or communicating with a teacher online.

WELLBEING & CHILD SAFETY

Students wellbeing and child safety is of critical importance and it is essential that it is to be prioritized at all time. Any concerns should be reported to the Director of Pathways.

ATTACHMENT C: ACCESS TO LEARNING TOOLS

User Slip

You will receive a user slip which contains login details for your school accounts. Please keep the information as you will need them once you physically arrive at school for printing and WiFi access.

- **Login ID** - for WiFi, Zoom and printing
- **Email** - for school email and CANVAS
- **Print Number** - for printing
- **Password** - you may need to reset your passwords from time to time. Please keep them secured

Instructions of Accessing CANVAS

You should not need to use VPN for CANVAS. Please contact us if you struggle to connect to the website.

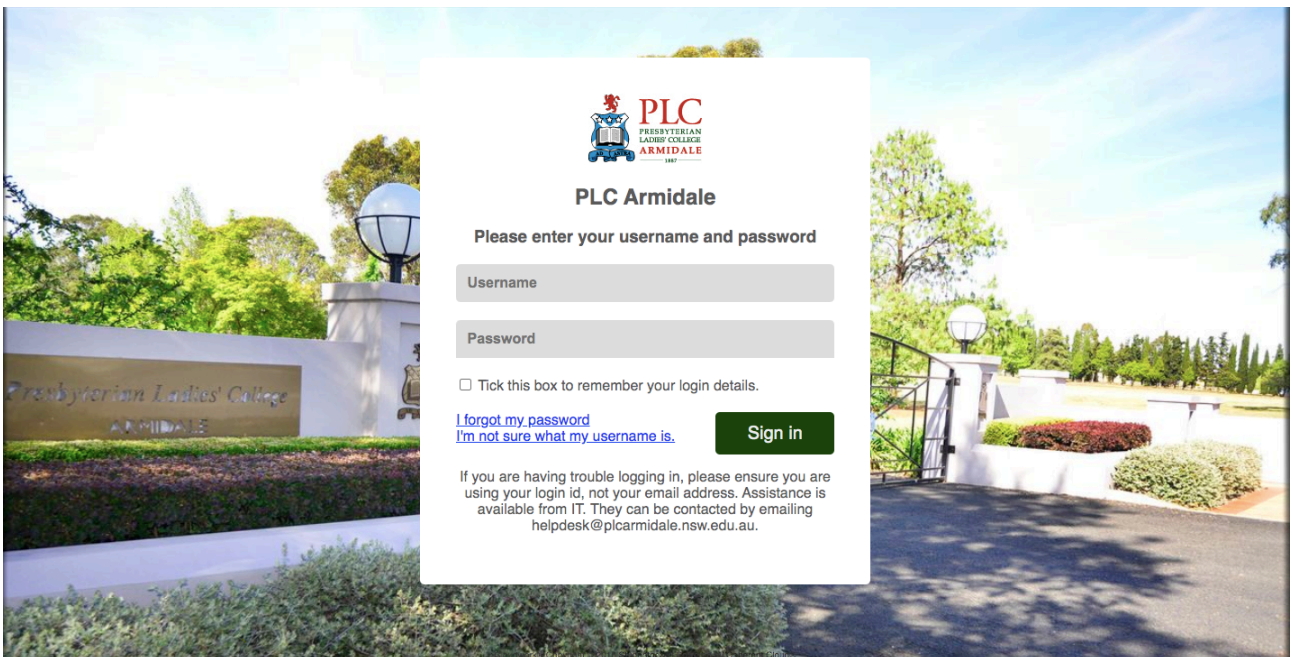
Step 1

Click on the link or type the following link on your web browser:

<https://plcarmidale.instructure.com>

Step 2

Type your school **email address** in the Username box and **password** in the box and click Sign in.



Step 3

You should be on the Dashboard Page now!

We will go through each essential part of CANVAS together on the first day of school with detailed instructions.

Instructions of Accessing School Email

You may need to use VPN if you are located in China for school email. During the Segue course, school emails are less needed, however, you would receive general updates of the school from here.

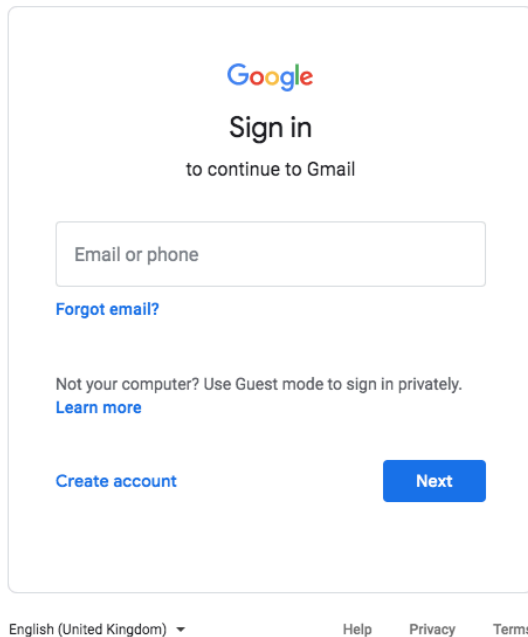
Step 1

Click on the link or type the following link on your web browser:

www.gmail.com

Step 2

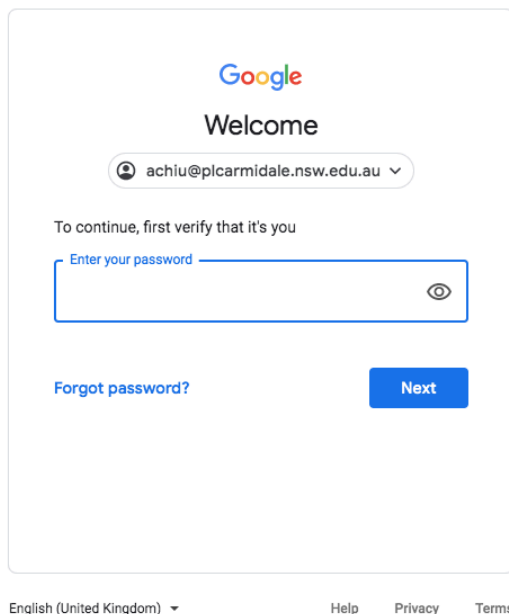
Type your **school email address** in the box and click Next



The screenshot shows the Google Sign in page for Gmail. At the top is the Google logo, followed by the text "Sign in to continue to Gmail". Below this is a text input field labeled "Email or phone". Underneath the field is a link for "Forgot email?". Further down, there is a message: "Not your computer? Use Guest mode to sign in privately." with a link for "Learn more". At the bottom left is a link for "Create account" and at the bottom right is a blue "Next" button. At the very bottom of the page, there is a language selector set to "English (United Kingdom)", and links for "Help", "Privacy", and "Terms".

Step 3

Type the **password** in the box and click Next



The screenshot shows the Google Welcome page for password verification. At the top is the Google logo, followed by the text "Welcome". Below this is a dropdown menu showing the email address "achiu@plcarmidale.nsw.edu.au". Underneath is the text "To continue, first verify that it's you". Below this is a password input field with the placeholder text "Enter your password" and an eye icon to toggle visibility. At the bottom left is a link for "Forgot password?" and at the bottom right is a blue "Next" button. At the very bottom of the page, there is a language selector set to "English (United Kingdom)", and links for "Help", "Privacy", and "Terms".

Step 4

You should be in your email now!

Instructions of Accessing Zoom

You should not need to use VPN for Zoom. Please contact us if you struggle to connect to the tool.

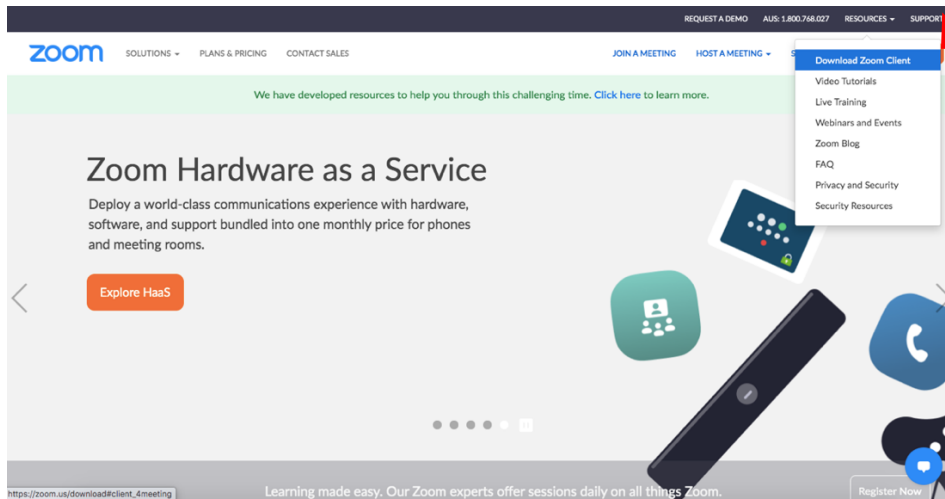
Step 1

Click on the link or type the following link on your web browser:

<https://zoom.us>

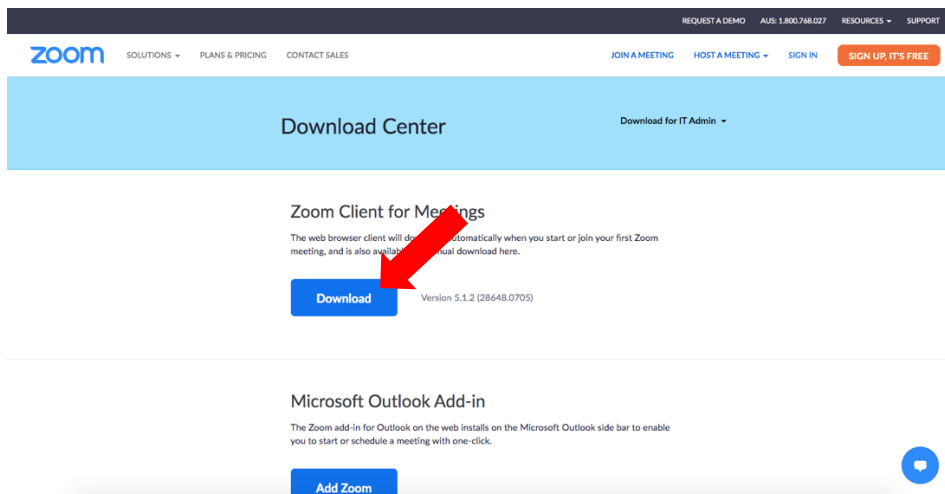
Step 2

Click “Download Zoom Client” under “Resources”



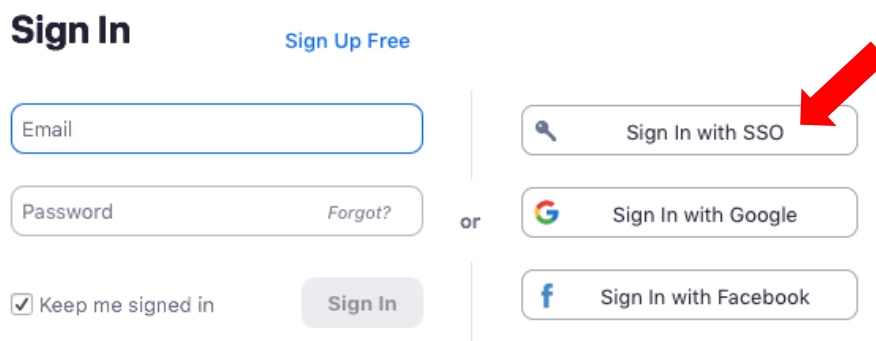
Step 3

Download “Zoom Client for Meetings” and install Zoom.



Step 4

Once installed, open zoom.us and click “Sign in with SSO”



Step 5

Type "plcarmidale" in the company domain box and click continue

Sign In with SSO

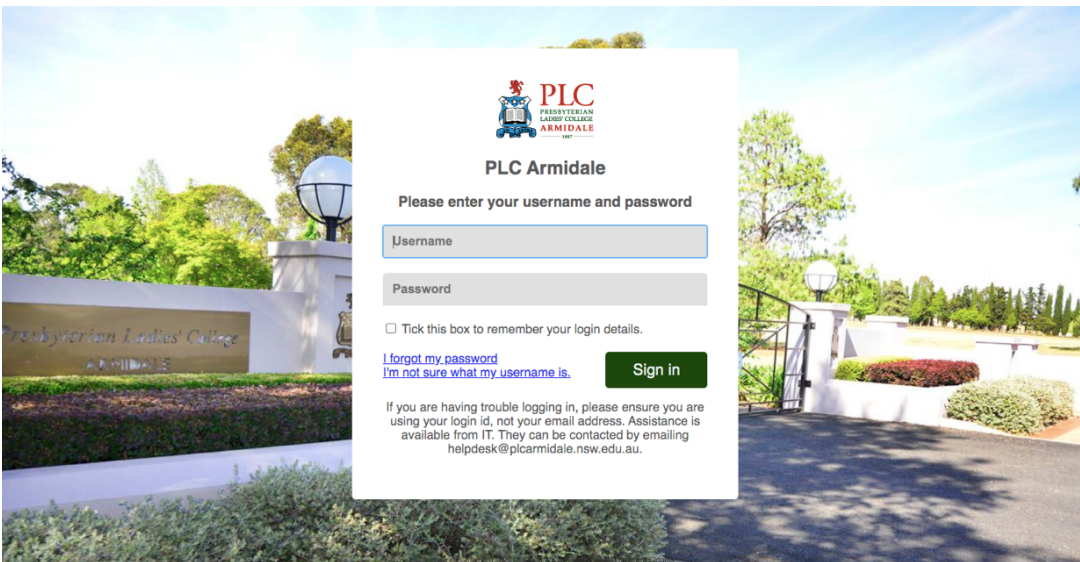
Your company domain .zoom.us

[I don't know the company domain](#)

Continue

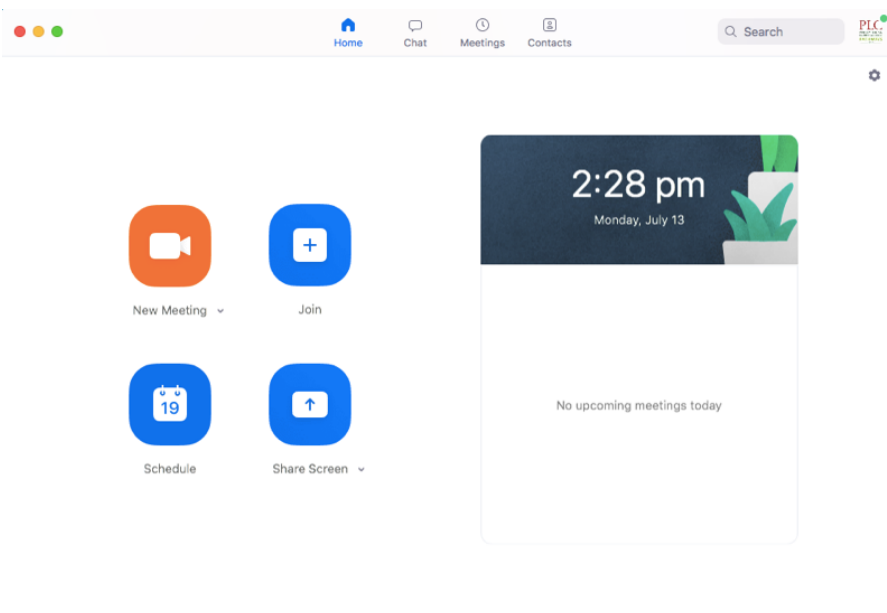
Step 6

Type your **Login ID** (not your email) in the Username box and your password and click Sign in.



Step 7

You should be on the Home Page now!



CONTACT US

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VISIT OUR WEBSITE

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In alliance with PLC SYDNEY